

Saturday 22nd & Sunday 23rd June 2024

Stonham Barns, Pettaugh Road, Stonham Aspal, Suffolk, IP14 6AT Tel: 01449 711111

email: events@stonhambarns.co.uk

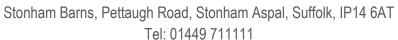


YOUR DETAILS

TOOK DETAILS						
Company Name:		Cont	Contact Name:			
Address including postcode:			o:			
		Mob	ile No:			
		Emai	l:			
		Webs	ite:			
Social Media Links:						
Facebook:	Instagram:		Т	witter:		
YOUR BUSINESS - Please tic	k ONE category tha	ıt best describes	the content of y	our stand:		
Retro Car Gifts En	itertainment	Clothing		Motor [Dealership	
Hot Rod Custom Fabrication		Charity	Charity		Vintage Art	
Records & Videos Ca	r Valeting Supplies	Car Paint	Products	Travel		
Leather / Footwear To	ools/ Garage	Informat	ion	Books		
Professional services Giftware		Memorabilia		Other		
If other please state here:						
Description of what you will be	selling:					
AREA	FRONTAGE	DEPTH	COST £	QTY	TOTAL £	
INSIDE BARN Please call 01449 711111 for availability.	2 metres	2 metres	£75.00			
INSIDE MARQUEE Please call 01449 711111 for availability.	2 metres	2 metres	£75.00			
OUTSIDE SMALL	3 metres	10 metres	£60.00			
OUTSIDE MEDIUM	6 metres	10 metres	£80.00			
OUTSIDE LARGE	10 metres	10 metres	£100.00			
TABLE HIRE (EACH)			£15.00			
ELECTRIC SOCKETS (EACH)			£30.00			
I/ We agree to be bound by the trade	stand rules and regula	tions of Stonham B	arns Ltd.			
Name:	Sign	ed:		Date:		



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TRADE STAND PAYMENTS

Total Amount Payable: £

We have two options	for you to send payi	ments and for	ms.		
Send your completed for self-addressed A5 envelo	• •	amped	Submit your form www.website, visit:	ith payment onlin	ne using our secure
Stonham Barns Events Te	am		www.stonhambarns.	co.uk/more/even	t-stall/
Stonham Barns, Pettaugh	Road,				
Stonham Aspal, Stowmar	ket,				
Suffolk IP14 6AT		1			(2
Office use ONLY. Tick paid b				7.5.1	
Cash	Cheque Bac	CS	Credit Card	Debit Card	
Date	Receipt sent		Ву		
Jate	Receipt sent		Бу		
heques payable to: Stor ayment by: Credit / Deb ACs Payment: Barclays I ort Code: 20-88-13 account No: 40866903 eference: Company Nar	it Card Bank	t track your pay	rment without this r	eference)	
ard Payment:	Visa	Electron	Master	card	Maestro
ard Number:				Switch/Maes	stro No:
kpiry Date:	/ va	alid From:	/	Security N	umber:
ame on card:		Signed:			Date:
ost code where the ca	rd is registered:				
ouse Number/ Buildin	g Name:				



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TRADE STAND RULES, REGULATIONS, HEALTH AND SAFETY POINTS.

- 1. Vauxfest is open to the public from 09:00 to 17:00. Set up available from 14:00 on Friday 21st June 2024.
- 2. All sites and stalls must be staffed, stocked and open to the public 09:00 to 17:00 on the show days.
- 3. ALL Exhibitors and trade vehicles must be parked in the designated parking area or within your stand areas by 08:45.
- 4. No vehicle movement allowed on site during the hours of 08:45 to 17:00.
- 5. No stall should be dismantled before 17:00.
- 6. Set up on Friday is available from 14:00.
- 7. No stand is secure until the payment is cleared.
- 8. Your payment must be made in full at the time of booking.
- 9. If an exhibitor cancels a booking, for whatever reason they shall forfeit any fees paid to Stonham Barns Park.
- 10. Stonham Barns Ltd has taken reasonable precautions to ensure the Health & Safety of everyone present for the event. For these measures to be effective, please take reasonable precautions to avoid and prevent accidents occurring by removing obstacles which may cause tripping, falling or equipment/ goods falling onto people and adhering to the guidelines of the show and its officials.
- 11. Please leave your pitch as you found it, clear any rubbish/debris and make good any damages to the ground caused by post holes etc.
- 12. Smoking is prohibited in all covered spaces .
- 13. Selling goods by auction or offering live animals, raptors etc as prizes is prohibited. Raffles, tombola or pick-a-ticket stands will not be permitted without permission from the event organisers.
- 14. Safeguard your property! Stonham Barns Ltd will NOT accept any responsibility whatsoever for any losses, the exhibitor must ensure that they have adequate insurance, Stonham Barns Ltd will not entertain claims.
- 15. Exhibitors should display their name and address which can be easily seen by the public.
- 16. Please find our risk assessment forms attached, these MUST be completed and returned to the events.
- 17. Allocation of stands will be at the Event Managers discretion.
- 18. No exhibitor/ trader may sub-let any part of the site allocated.
- 19. Amplification equipment may be used provided it is at a reasonable level and not intrusive to other traders or members of the public.
- 20. Any exhibitors who bring their own marquee MUST provide a Health & Safety Risk Assessment together with a suitable fire extinguisher.
- 21. All prices are for two days.
- 22. VAT is not payable on static pitches
- 23. Entry to the site on the day of the event will be checked on arrival. Only one vehicle pass per trade stand is permitted.
- 24. Please note there is NO guaranteed stand locations within your booking agreement. The event organisers reserve the right to make changes or relocate stands as they deem appropriate.
- 25. Stonham Barns Ltd shall in no circumstances be liable to the trader for any refund, loss of business, profit, whether direct, indirect or consequential through events, weather or ground conditions beyond its reasonable control and will be under no obligation whatsoever to compensate the trader.



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PLEASE COMPLETE THE RISK ASSESSMENT FORM BELOW AND INDICATE ANY HAZARDS OR SAFETY ISSUE RELATING TO YOUR STAND AND/ OR PRODUCTS BEING TRADED

HAZARD	SERVERITY	PROBABILITY	PERSONS AT RISK	CONTROLS TO
				MINIMISE RISK

Please advise us if you will be bringing hazardous substances, moving machinery on site etc.

PLEASE DO NOT FORGET TO INCLUDE A COPY OF YOUR PUBLIC LIABILITY INSURANCE AND COPY OF ANY RETARDANT CERTIFICATES IF APPLICABLE

Company:	Assessors Name:
Signed:	Date:

Head or Registered Office: Knowle House, Rotherfield Road, Crowborough, East Sussex, TN6 3DY.

Registered in England no. 6146685

VAT No. GB 925 6826 95