Sunday 23rd August 2020

Stonham Barns, Pettaugh Road, Stonham Aspal, Suffolk, IP14 6AT **Stonham Barns**

Tel: 01449 711111 Ema

Name:





Date:

Company Name:		Contact Name:			
Address:		Tel No:	Tel No:		
		Mobile No:			
		Email:			
		Website:			
OUR BUSINESS - Pleas	e tick ONF category t	that best describes the conten	t of your stand:		
Organizations	Vintage & Retro items			ucation	
Crafts Museum / Displays		Clothing / footwear	Jev	vellery	
	Accessories Food/ wine		Leather Antiques		
Furniture					
Professional services				Other	
]	Motor accessories			
other please state here:					
other please state here:	be selling:				
escription of what you will	be selling: FRONTAGE	DEPTH COST £	QTY	TOTAL	
escription of what you will	FRONTAGE (METRES)	(METRES)	QTY	TOTAL 1	
REA	FRONTAGE (METRES)	(METRES) 2M £40.00	QTY	TOTAL	
_	FRONTAGE (METRES)	(METRES)	QTY	TOTAL	
REA	FRONTAGE (METRES)	(METRES) 2M £40.00	QTY	TOTAL	
REA SIDE BARN JTSIDE SMALL	FRONTAGE (METRES) 2M 3M	(METRES) 2M £40.00 10M £30.00	QTY	TOTAL	
REA SIDE BARN JTSIDE SMALL JTSIDE MEDIUM	FRONTAGE (METRES) 2M 3M 6M	(METRES) 2M £40.00 10M £30.00 10M £45.00	QTY	TOTAL	

Signed:

Sunday 23rd August 2020



Tel: 01449 711111 Ema

Email: events@stonhambarns.co.uk



TRADE STAND PAYMENTS

	lope to:		website, visit:	ayment online using our secure
Stonham Barns Events T	eam		Www.stonhambarns.co.u	k/more/event-stall/
Stonham Barns, Pettaug	h Road,			
Stonham Aspal, Stowma	arket,			
Suffolk IP14 6AT		(\bot)		(2
Office use ONLY. Tick pa	nid by			
Cash	Cheque	Bacs	Credit Card	Debit Card
Date	Receipt s	sent	Ву	
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Sunday 23rd August 2020

Stonham Barns, Pettaugh Road, Stonham Aspal, Suffolk, IP14 6AT **Stonham 1**

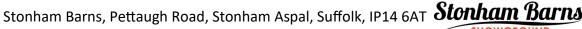
Tel: 01449 711111 Email: events@stonhambarns.co.uk



TRADE STAND RULES, REGULATIONS, HEALTH AND SAFETY POINTS.

- 1. The Vintage and commercial Vehicle show is open to the public from 10am to 4pm both days and available to set up from 7am each day.
- 2. All sites and stalls must be staffed, stocked and open to the public from 10am to 4pm on the show days.
- 3. ALL Exhibitors and trade vehicles must be parked in the designated parking or within your stand areas by 10am.
- 4. No vehicle movement allowed on site during the hours of 10am and 4pm.
- 5. No stall should be dismantled before 4pm.
- 6. Set up on Friday available please contact the team member at the events office to arrange.
- 7. No stand is secure until the payment is cleared.
- 8. Your payment must be made in full at the time of booking.
- 9. If an exhibitor cancels a booking, for whatever reason they shall forfeit any fees paid to Stonham barns.
- 10. Stonham Barns Ltd has taken reasonable precautions to ensure the health & safety of everyone present for the event. For these measures to be effective, please take reasonable precautions to avoid and prevent accidents occurring by removing obstacles which may cause tripping, falling or equipment/ goods falling onto people and adhering to the guidelines of the show and its officials.
- 11. Please leave your pitch as you found it, clear any rubbish/debris and make good any damages to the ground caused by post holes
- 12. Smoking is prohibited in all covered spaces.
- 13. Selling goods by auction or offering live animals, raptors etc as prizes is prohibited. Raffles, tombola or pick-a-ticket stands will not be permitted without permission from the event organisers.
- 14. Safeguard your property! Stonham Barns Ltd will NOT accept any responsibility whatsoever for any losses, exhibitors must ensure that they have adequate insurance, Stonham Barns Ltd will not entertain claims.
- 15. Exhibitors should display their name and address which can be easily seen by the public.
- 16. Please find our risk assessment forms attached, these MUST be completed and returned to the events office by 17th August 2020.
- 17. Allocation of stands will be to the event managers discretion.
- 18. No exhibitor/ trader may sub-let any part of the site allocated.
- 19. Amplification equipment may be used provided it is at a reasonable level and not intrusive to other traders or members of the public.
- 20. Any exhibitors who bring their own marquee MUST provide a Health & Safety Risk Assessment together with a suitable fire extinguisher.
- 21. All prices are for one day only.
- 22. VAT is not payable on static pitches.
- 23. Entry to the site on the day of the event will be on presentation of a 2020 trader pass, one vehicle pass per trade stand. If extra is needed please contact the events office prior to the event.
- 24. Vehicle passes must be displayed in the windscreen before arrival.
- 25. Please note there are No guaranteed stand locations within your booking agreement. The event organisers reserve the right to make changes or relocate stands as they deem appropriate.
- 26. Stonham Barns Ltd shall in no circumstances be liable to the trader for any refund, loss of business, profit, whether direct, indirect or consequential through events, weather or ground conditions beyond its reasonable control and will be under no obligation whatsoever to compensate the trader.

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PLEASE COMPLETE THE RISK ASSESSMENT FORM BELOW AND INDICATE ANY HAZARDS OR SAFETY ISSUE RELATING TO YOUR STAND AND/ OR PRODUCTS BEING TRADED

Please advise us if you will be brining hazardous substances, moving machinery on site etc.

PLEASE DO NOT FORGET TO INCLUDE A COPY OF YOUR PUBLIC LIABILITY INSURANCE AND COPY OF ANY RETARDANT CERTIFICATES IF APPLICABLE

Company:	Assessors Name:	
Signed:	Date:	

Head or Registered Office: Knowle House, Rotherfield Road, Crowborough, East Sussex, TN6 3DY.

Registered in England no. 6146685

VAT No. GB 925 6826 95